

Email to trainees/ trainers/ faculty etc:

Dear ...

We are delighted to invite you to the **GP Trainee Graduation Celebration and QI Awards 2018**.

Wednesday 18th July 2018, 1.30pm onwards
Bath Racecourse, Lansdown, Bath, BA1 9BU

[Please book your place here](#), and come and celebrate with the outgoing ST3s!
The event is free of charge to attend. Dress code smart.

The Graduation Celebration

Dr Waheed Arian is this year's inspiring guest speaker, founder of <http://www.arianteleheal.com>. Do check out his website and the BBC documentary about him.

This event is organised by **Severn School of Primary Care** and the **Severn Faculty RCGP**.

All graduating trainees will receive a **certificate of completion at the graduation ceremony** and there will be a **graduation photo for each Patch** followed by a **BBQ**. Trainees will also have the opportunity to present their Quality Improvement projects and be presented with awards for these. Nominations for these presentations will be arranged locally by the patch TPD teams.

This event is scheduled on the ST3/4 teaching programme. Therefore, unless your ST3/4 is on leave, it is expected that they will attend this Graduation celebration. Please note that they will need to be at Bath Racecourse for 1.30pm registration. If they choose not to attend, we have said that we would anticipate that the practices will be asking them to do a surgery.

Awards for QI projects

Full information about the Quality Improvement element of the day will be available from your local GP training programme. Information will also be available on the School of Primary Care website. FAQ are attached below

Please contact severn@rcgp.org.uk if you have any queries about the event or the awards.

Quality Improvement Projects Presentations and Awards 2018

Quality Improvement Projects (QIP) Background

The Severn School of Primary Care's guidance about QI projects is available here:

<http://www.primarycare.severndeanery.nhs.uk/training/trainees/quality-improvement- in-primary-care-guide-for-gp-trainees/>

All Severn trainees are expected to undertake a Quality Improvement project during their training and provide evidence of this by the final ST3 ARCP. A template proforma is provided for trainees to record their project on the e-portfolio (accessed via the link above).

'Spreading and sustaining' QI activity in Severn

The School is keen to showcase the diverse range of projects that trainees have been involved in. This is intended to widen the impact of an individual trainees' project, share resources/ ideas and encourage reflection, as well as promoting QI as a core part of GP training. In order to 'spread and sustain', we hope that trainees will have the opportunity to present their projects to their peers in the local programmes towards the end of ST3.

QI Presentation session

Your local training programme has scheduled a QI presentation session for ST3/4s to present their QI projects. It is assumed that you will be attending the session and presenting your QI activity unless you contact your local team to say that this is not the case. ST1/2s are welcome to attend this session, as are Educational and Clinical Supervisors.

Preparing your presentation

QI presentations are time limited to 5 minutes and can take whatever format you choose. If you plan to use Powerpoint, your presentation must be uploaded before the start of the presentation session.

There are no specific scoring criteria for the presentations. However, trainees are encouraged to consider the following guidance when voting for their preferred projects:

- Relevance and/ or innovation
- If evidence of change/ improvement from the project, is it meaningful and was there consideration of ways to make it sustainable
- If improvement was not demonstrated, meaningful consideration of why this happened
- Problem solving approach to challenges/ issues
- Potential for transferability to other practices
- Evidence of personal reflection and learning from QI process
- Engaging, clear, interesting presentation

Voting for your top three presentations/ projects

At least one trainee from your Patch will be invited to present at the GP Trainee Graduation Celebration, to represent your Patch. All trainees are therefore asked to vote for their top three preferred presentations projects. Voting will be scored as follows:

- First choice = 3 points
- Second choice = 2 points
- Third choice = 1 point

All votes will be collated to give a total score for each trainee and therefore identify the three highest scoring projects. The Awards Panel at the School will then select one or more of the top three projects from each Programme to present at the annual GP Trainee Graduation Celebration on Weds 18th July 2018, based on the scores from the Patch voting, and information in the written submission completed in the Trainee e-portfolio. Trainees will be notified if they are presenting at this event by no later than Weds 11th July 2018. All trainees presenting on 18th July will receive a prize.

I am not able to attend the Patch QI presentation session. Can I still be considered for an prize?

If it is not possible for you to attend the Patch presentation session but you would like your project to be considered for the QI presentation day, please contact your local TPD QI lead. You can request that your QI activity is reviewed by the awards panel, via the eportfolio. However, we would expect that only a small minority of trainees require this, and that the majority of trainees will present to their colleagues to ensure that QI activity is shared.

What about if I am not able to attend the GP Trainee Graduation Celebration on 18th July?

We very much hope that all trainees will attend this event, as it is intended to be a celebration for each of you to mark the successful completion of training with your colleagues, and the start of your GP careers.

If you are selected to present but are not able to attend, it will not be possible to win an award, as these are recognition of the hard work

going into presenting to a large audience. However, all of the highest scoring projects from the patches will be acknowledged at this event.

I'm not due to finish my training until after this summer/ autumn so I haven't completed my QI project yet. What should I do?

The completion of a QI project is a requirement of the final ARCP at the end of ST3. Therefore, if you are not due to complete your training yet, you may not have completed your project. We very much hope that you will still plan to come to both the QI presentation session and the Graduation Celebration, but you will not be expected to present unless you have completed your QI project. Please ensure that you have let your local team know before the deadline if you will not be presenting at the local QI presentation session. You can have the opportunity to present next year if you would like to.

Any queries or comments, please contact your TPD team or Programme Manager.